



## Risk Management & Underwriting Intern

Peoplefund is seeking a dynamic and energetic individual to work with the finance and underwriting staff, work directly with the Director of Underwriting and Risk Management, and will have close working relationships with loan officers and administrators. Additionally, the intern will enjoy hands on work with PeopleFund clients. Interns will interface with clients, staff across all departments, governing board, and participate in a variety of networking events and professional development opportunities.



### Responsibilities Include:

- 🌱 Evaluating and assessing client financials, determining areas of significant need and relaying needs to the team.
- 🌱 Supporting approvals and underwriting of loan applications, including assessment of business plans, organizational documents, and overall quality of package. Determining best loan product for client needs, including internal and SBA loan products.
- 🌱 Working with Director of Underwriting and Risk Management to support collections, and recoveries.
- 🌱 Meet with lending team to discuss delinquent or nonperforming clients, and how to assist them.
- 🌱 Serve as liaison with finance and lending teams

### Preferred Skills:

- 🌱 Accounting experience
- 🌱 Course work in business and/or finance
- 🌱 Interest in micro-lending or loan component of a financial institution
- 🌱 Administrative experience
- 🌱 Interest in entrepreneurship
- 🌱 Outgoing personality eager to interface with clients directly.
- 🌱 Excellent written and oral communication skills.
- 🌱 Experience with Microsoft Office Suite.
- 🌱 Spanish Language a plus.

This position is unpaid, but will offer networking opportunities and avenues for growth. We are looking for a passionate and creative addition to our team. Preference will be given to candidates who are interested in a year-long internship but semester only candidates will be considered.

To apply, please send resume, cover letter, and statement of availability to [amber@peoplefund.org](mailto:amber@peoplefund.org).

### PeopleFund

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